



# Community Junior Cricket Council

## Full Council Meeting

### 17<sup>th</sup> July 2023

## MINUTES

A meeting of the Community Junior Cricket Council (CJCC) was held in the in the Board Room at Trinity College, 2 Trinity Ave Perth on Monday 17th July 2023 commencing at 6.30pm

#### INVITED MEMBERS:

Name	Role/Association	Attended Y/N
Margie Oldfield (MO)	CJCC Chairperson, Independent	Yes
Simon Mead (SM)	SEMJCC Delegate	Yes
Cameron Schuster (CS)	CJCC SWMJCC Delegate	Apologies
Patrick Murphy (PM)	CJCC Independent	Yes
Rebecca McLennan (RM)	CJCC Independent	Online
Kim Betley (KB)	PJCA Delegate	Yes
Daniel Shorthill (DS)	NWMCA Delegate	Yes
Chris Williams (CW)	CJCA Delegate	Yes
Mark Ozanne	MGJA Delegate	Online
Jo Davies (JD)	WAC – General Manager Community Cricket	Apologies
Tom Atkinson (TA)	WAC – Community Cricket Support Services Manager	Yes
Alan Singer (AS)	WAC – Area Manager Metro Perth	Yes
Chris Payne (CP)	WAC - Affiliate Services Specialist	Yes
Drew Tennant (DT)	WAC – Regional Cricket Manager South Metro	Yes
Debbie Beresford (DB)	WAC – CJCC Administrator	Yes

#### Invited Guests:

Name	Role/Association	Attended Y/N
Graeme Clayton	CJCA President	No
Mel Sercombe	NWMCA Vice President	Yes (Arrived 6.35pm)
Chris Speijers	SMJCC President / Proxy for Cameron Schuster	Online
Chris Pivac	MGJCA President	No

#### 1. MEETING ATTENDANCE REGISTER

Taken by DB, as above.

#### 2. MEETING OPEN AND ACKNOWLEDGEMENT OF COUNTRY

The Chair, MO, opened the meeting and gave an acknowledgement of country.

At the last Full Council MO proposed that a volunteer nominate themselves to do to the acknowledgement CW was that nominee he will do the acknowledgement to country at the next Full Council meeting.

The meeting commenced at 6.30pm.

#### 3. CONFIRMATION OF PREVIOUS MEETING MINUTES

The Minutes of the previous CJCC Full Council meeting from 8<sup>th</sup> May 2023 were accepted.

Proposed: CW    Seconded: MO



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## Full Council Meeting

### 17<sup>th</sup> July 2023

## MINUTES

#### 4. UPDATE ON ACTION ITEMS

As per actions register. No updates were given with ongoing issues.

#### 5. REPORTS

##### 5.1. Chair's Report

Refer Appendices

##### 5.2. Treasurers Report

As per report received.

Reports were circulated by CS before the meeting.

The balance in the account is \$71,631.99.

#### 6. GENERAL BUSINESS

##### 6.1. Governance Review Project – Update

The Governance Review subcommittee has been attending Association meetings and providing updates to club delegates at those meetings. The updates have been well received by the Associations; the subcommittee members look forward to providing the update to the 3 remaining Associations in the coming weeks.

The next meeting for the working group will be on 7<sup>th</sup> August.

##### 6.2 WAC Staff Update

AS introduced NEW Regional Cricket Manager South Metro Drew Tennant.

TA introduced Chris Payne the NEW Affiliate Services Specialist

Interviews are currently taking place for the Learning & Capability Specialists to replace Ryan Hosking, interviews for the new position of Community Health and Partnerships Officer will be taking place next week, this position will be funded by our new sponsor Heathway.

Also there will be a new role available to assist with the Learning & Capability Specialists Officer focusing on Coaching, this will be advertised soon.

There will be a few casual positions becoming available to assist with the Competition Admin team during the season, along with CCO's positions to help the field force teams with the school base programs during the up-and-coming season.

**ACTION ITEM FC23:** AS to provide an updated list on the field force team with details of which Associations / Clubs they each look after. DB to circulate to CJCC Full Management Committee Members



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## Full Council Meeting

### 17<sup>th</sup> July 2023

## MINUTES

### 6.3 Rule Review – Sub Committee Report

PM presented the rule changes that were reviewed by the Rule Change Sub Committee to the Management Committee at their meeting on the 12th June a discussion was had, and these rules are presented now to the CJCC Full Council meeting for final approval.

Rules were sent out to each CJCC member for review before meeting, PM just read out each rule along with the recommendations made by the Rule Change Sub Committee and CJCC Members were asked to endorse these changes.

All rules were passed except for Rule 20 which needed to be reworded.

“CJCC and Association Dispensation requests must be submitted at least 48 hours before the start time of the match, except where a team requires an additional player to avoid a forfeit.”

The rule deadline for next season will be 1st December so that the rules coming into the new season can be finalised before registrations open for the season.

**ACTION ITEM FC24:** CJCC Management Committee to consider having a representative from each Association involved in the Rule Change Sub Committee next season.

### 6.4 Recommended Season Dates

WA Cricket is aware that each association has slightly different start dates, mid-season break dates, choices of whether to play through or skip the long weekends, T20 dates, etc. and it would be beneficial to standardize these.

Benefits of this include:

- Standardized promotion periods (ability to promote specific season start dates metro-wide, potential T20 specific promotions metro-wide)
- Ensuring each club can provide an equal experience (continuity of cricket experience for a junior participant similar across the whole of metro Perth, they should get just as good an experience as their local club as they could at any other club)
- Ease of having the same timetable for girls or other competitions that span across multiple associations.

CJCC Full Council all agree that these benefits will be useful across all Associations.

The start dates for this season will be the weekend of the 14th & 15th October.

Next season CJCC will look to further recommend standardize dates and competition structure.



# Community Junior Cricket Council

## Full Council Meeting

### 17<sup>th</sup> July 2023

### MINUTES

#### 6.5 PlayHQ Update

WA Cricket has a new website [www.wacricquet.com.au](http://www.wacricquet.com.au).

Under the heading Play Support => Support. There is a full section dedicated to all things PlayHQ.

Please get Associations to use this first with any questions with regards to PlayHQ.

Both Metro and Country areas have now completed their Association setup sessions. Club setup sessions have been completed also. The next session will focus on Association Manager training and then Scoring.

#### 7. DATES OF NEXT MEETINGS

Management Committee 14<sup>th</sup> August 2023 5.00pm – 7.30pm

CJCC Full Council Meeting: Monday 11<sup>th</sup> September 2023 6pm – 8pm

#### 8. END OF MEETING

The meeting was concluded at 8.35pm

Acronym	Full Description
WAC	WA Cricket
CJCC	Community Junior Cricket Council
NWMCA	North West Metropolitan Cricket Association
CJCA	Central Junior Cricket Association
MGJCA	Midland Guildford Junior Cricket Association
SEMJCC	South East Metropolitan Junior Cricket Council
SWMJCC	South West Metropolitan Junior Cricket Council
PJCA	Peel Junior Cricket Association



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## Full Council Meeting

### 17<sup>th</sup> July 2023

### MINUTES

#### ACTIONS REGISTER

Reference	Date Action Determined	Action / Issue Carried Forward	Who	Target Completion Date	Current Status Update
FC1	9/8/2021	<u>CJCC Pillars initiative:</u> - continue to use social media for sharing volunteer stories	JH	Ongoing	<p>ONGOING</p> <p>Umpire program Coaching course Coach/Manager presentations Entry in scorebook CJCC Penalty &amp; Dispute panel Next update JH to report to September FC meeting.</p> <p>UPDATE 12/09 We are having a heavy input in umpire training. Cultural Awareness training available, please contact James Hewitt.</p> <p>UPDATE 14/11: James Hewitt requested delegates reinforce with their member clubs to once again request they read the Spirit of Cricket and Acknowledgment of Country and wear the volunteer umpire vest. Discussion held that feedback has been received that it's too long, doesn't have the impact expected.</p>
FC20	14/11/2022	Produce and circulate terms of reference for Conducts Officers	TA	Ongoing	
FC23	17/07/2023	AS to provide an updated list on the field force team with details of which Associations / Clubs they each look after.	DB	Current	DB to circulate the list to CJCC Full Council Members
FC24	17/07/2023	CJCC Management Committee to consider having a representative from each Association involved in the Rule Change Sub Committee next season	MO	Current	



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### 17<sup>th</sup> July 2023

### MINUTES

#### **APPENDICES**

##### **Chair Report**

**Margie Oldfield**

**Community Junior Cricket Council**

*Chair Report July 2023*

*Good evening, everyone.*

*I want to thank all the outgoing delegates and welcome incoming delegates. Your commitment to community junior cricket is recognised and appreciated. From one volunteer to another, I commit to you that we will work together to reduce the workload on volunteers, streamline our processes and strive to create the best environment possible for children and their families.*

*I have said it before, and I will continue to say it, but it is particularly relevant as we have some new members tonight, that sitting around this table is a privilege that should never be taken lightly. Our role is to govern and guide the whole of community junior cricket in the metropolitan area, to, collaboratively, make decisions that will benefit all girls and boys, of every age group, across the whole of Perth.*

*Our role is to create an environment that supports retention of players and their families and recruitment of new players and their families. Through our guidance and leadership, we have the capacity to create training day and game day environments, at every club, at every age group, that are fun, inclusive, safe and focus on participation, regardless of skill or experience.*

*I can't think of another club sport that is not graded at player level or team level. We are unique in what we offer. I look forward to working with all of you this season to support all clubs to continue to offer the best opportunities possible for families.*

*It is great to see some clubs online already. Let's hope that with the success of the women in the Ashes and the success of our men's team, that this drives a real buzz amongst our communities and leads to new families joining the clubs in your respective Associations.*

*Reaching new families in cricket is crucial to the sustainability and success of all clubs, so I encourage everyone to work towards that goal within your Associations. Simply sending out reminders to last year's families is not enough, but we can all work together to create real momentum during this registration period.*

*I want to personally recognise the great outcomes in Midland Guildford Junior Cricket Association, who, along with the support of Henry Beus, have successfully merged four of their junior cricket clubs. We look forward to seeing the outcomes of that merger this season. This is an outstanding outcome and I hope all Associations are looking on with interest.*

*The Governance Review Subcommittee has been attending Association meetings and providing updates to club delegates. These updates have been received well and we look forward to continuing to work with, and be guided by, Peter Minchin, on the next phase of the review.*

*Thank you to all volunteers who have undertaken PlayHQ training, in order for registrations to open successfully. Just a reminder that all clubs should have registrations open for every age group applicable to both boys and girls.*

*Finally, Welcome to all the new WA Cricket staff that we have met and are yet to meet.*

*Thank you to WA Cricket for your continued support.*



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## Full Council Meeting

### 17<sup>th</sup> July 2023

## MINUTES

#### **APPENDICES**

##### ***Treasurers Report***

##### ***Cameron Schuster***

##### ***Community Junior Cricket Council***

To: CJCC Full Council and Management Committee  
From: Cameron Schuster, Treasurer  
Date: 9<sup>th</sup> July 2023  
Subject: Finance Report for the year ending 30 June 2023

I have attached a copy of the budget and actual expenditure and revenue for the 12 months to 30 June 2023. The CJCC operates on a cash basis, with no assets other than its ANZ bank account, so the budget and actuals summary represent the full accounting for the CJCC in 2022/2023.

Delegates will note that the CJCC had a bank balance of \$65,705 as of 1 July 2022, and concluded the year with a balance of \$71,632, after receiving \$78,124 in revenue, and expending \$72,197. However, delegates will also note that of the total funds \$10,025 is owed to three Junior Cricket Associations yet to submit their KPI reports for the season just finished, and \$20,380 is committed to the Governance/Future Directions study, leaving \$41,227 in uncommitted funds on 30 June 2023.

The primary revenue source during the year was the \$70,000 grant provided by WA Cricket (in June WA Cricket changed its previous policy and provided the entire \$70,000 to the CJCC when we were budgeting for only \$64,750). The most significant expenditure was the payment of the grant monies to the Junior Cricket Associations, with other major items as set out in the expenditure statement.

In conclusion I would like to apologise for my non-attendance at the AGM as I will be in Canada on that date, and thank the WA Cricket staff, particularly Debbie, Tom, Tristan, and Jo who have supported the CJCC and the Treasurer role during the 12 months.

#### **Recommendation:**

The AGM accept the Finance Report as presented.