



# Community Junior Cricket Council Management Committee Meeting 11<sup>th</sup> March 2024 MINUTES

The meeting of the Community Junior Cricket Council (CJCC) Management Committee was held in the Kim Hughes Room at WACA Ground, CNR Hay & Braithwaite Street Perth on Monday 11<sup>th</sup> March 2024 commencing at 5.00pm

Name	Role/Association	Attended Y/N
Margie Oldfield (MO)	CJCC Chairperson, Independent	Y
Rebecca McLennan (RM)	CJCC Vice Chair, Independent	Y
Cameron Schuster (CS)	CJCC Treasurer, SWMJCC Delegate	Y
Patrick Murphy (PM)	CJCC, Independent	Y
Tom Atkinson (TA)	WAC Community Cricket Support Services	Y
Chris Payne (CP)	WAC Affiliate Services Specialist	Y
Debbie Beresford (DB)	CJCC Administrator	Y

## Apologies

Jo Davies (JD)	WAC GM Community Cricket	Apologies
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### 1. REVIEW OF AGENDA

The full agenda was reviewed.

### 2. MEETING ATTENDANCE REGISTER

Taken by DB as above.

### 3. MEETING OPEN AND ACKNOWLEDGEMENT OF COUNTRY

The meeting commenced at 5.10pm. The Chair, MO, opened the meeting and gave an acknowledgement of country.

### 4. CONFIRMATION OF PREVIOUS MEETING MINUTES

The Minutes of the previous CJCC Management Committee meeting from 12<sup>th</sup> February 2024 were accepted.

Proposed: RM Secoded: PM

### 5. ACTION ITEMS

As per Actions Register. – Agenda Items,



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**6. Finance**

**6.1 Treasurer Report**

CS presented a written report a copy is attached with minutes.  
The current balance is \$48,978.05.

Since the last Management Meeting payments have been made to the following

- Peter Minchin for his work on the Governance Review Project.
- WA Cricket for the Presidents Breakfast.
- Belmont Council for Tribunal Room Hire.
- EFE Engravers for CJCC Chairs Medals.

An invoice for \$3447.20 has been sent to WA Cricket to recover the costs of the Budget Direct T20Cup that were paid for by the CJCC.

**7. GENERAL BUSINESS**

**7.1 Governance Review Project Update**

An update will be provided to the Full Council at tonight's meeting, on the progress of the project, since the last meeting on the 29<sup>th</sup> January 2024.

Peter Minchin will be there presenting specific information for each Association.  
Tom will also present a draft financial model for the Full Council.

Members of the working group and Management Committee have attended a meeting at the SEMJCC Association, and they will be attending another at the CJCA.

The feedback from Associations is positive.

**7.2 Review Full Council Agenda**

There was a further discussion on item 6.2 Rule Change Request – Update. It was decided that PM will endeavor to investigate the Management Committee's request on rule change request and have them ready to present at the next CJCC meeting on 8<sup>th</sup> April 2024, before presenting to the Full Council Committee on the 13<sup>th</sup> May 2024 to vote on.

**8. DATES OF NEXT MEETING**

Management Committee Monday 8<sup>th</sup> April 2024 5pm – 7.30pm  
Full Council Meeting Monday 13<sup>th</sup> May 2024 6pm – 9pm

**9. CLOSE OF MEETING**

Margie Oldfield closed the meeting at 6pm



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**ACTION ITEMS:**

Any action items in this list are the in-progress action items. Any completed action items are recorded in the Actions Register

Action Number	Date Action Determined	Action / Issue carried Forward	Who	Agreed Completion Date	Status
MC8	13/06/2022	Future Direction Project  Project Name Change  Governance Review Project	JD  All	Ongoing	<p>12/12/2022 Update – Projects management group to meet with Peter Minchin</p> <p>20/3/2023 Action is now under the title of Governance Review Project. Monthly updates will be given under the new title.</p> <p>8/5/2023 The working group meets every second month to discuss updates. The working group consists of MO / SM / TA / DB / Patrick Murphy &amp; Peter Minchin.</p> <p>29/8/2023 The working group has been out to 5 of the 6 Associations and given a talk on the Governance Review Project. It was well received. Peter Minchin to give a further update to the full council at the next meeting 11/9/2023.</p> <p>9/10/2023 Meeting that was scheduled for 11/9/2023 had to be cancelled. It is now rescheduled for 19/10/2023.</p> <p>13/11/2023 Association Presidents have been invited to attend next Full</p>



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					<p>Council Meeting tonight Peter Minchin to provide a full update on project.</p> <p>29/1/2024 Special meeting was held for all Association Presidents to provide them with an update and new timeline. A representative from ALL Associations is attending.</p> <p>12/2/2024 Update provided see agenda item 7.1 for details.</p> <p>11/3/2024 Update will be provided at FC meeting agenda item 6.3</p>
MC48	29/1/2024	McCusker Intern	RM		<p>29/1/2024 WA Cricket can house and supervise an intern one day a week, however they would require their own laptop. They would have access to WA Cricket's Wi-Fi but not to WA Crickets / Cricket Australia systems.</p> <p>RM to follow-up what the next step is arranging Intern.</p> <p>12/2/2024 RM provided an update at meeting agenda item 7.3.</p> <p>COMPLETED</p>