



Community Junior Cricket Council Management Committee Meeting 29th August 2023 MINUTES

The meeting of the Community Junior Cricket Council (CJCC) Management Committee was held online via Teams on Monday 29th August 2023

Name	Role/Association	Attended Y/N
Margie Oldfield (MO)	CJCC Chairperson, Independent	Y
Rebecca McLennan (RM)	CJCC Vice Chair, Independent	Y
Cameron Schuster (CS)	CJCC Treasurer, SWMJCC Delegate	Y
Tom Atkinson (TA)	WAC Community Cricket Support Services	Y
Chris Payne (CP)	WAC Affiliate Services Specialist	Y
Debbie Beresford (DB)	CJCC Administrator	Y

Apologies

Jo Davies (JD)	WAC GM Community Cricket	
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1. REVIEW OF AGENDA

The full agenda was reviewed.

2. MEETING ATTENDANCE REGISTER

Taken by DB as above.

3. MEETING OPEN AND ACKNOWLEDGEMENT OF COUNTRY

The meeting commenced at 6.05pm. The Chair, MO, opened the meeting and gave an acknowledgement of country.

4. CONFIRMATION OF PREVIOUS MEETING MINUTES

The Minutes of the previous CJCC Management Committee meeting from 12th June 2023 were accepted.

Proposed: CS Secoded: RM

5. GOVERNANCE AND POLICY

5.1. Governance Review Project Management Group – Update

The working group has gone out to 5 of the 6 Associations and given the presentation. MGJCA is the only Association that is yet to have the presentation, however they are aware of the project. Feedback from the Associations after the presentations has been positive.

Peter Minchin will attend the next Full Council Meeting on Monday 11th September to provide an update and present a timeline.



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6. ACTION ITEMS

As per Actions Register.

7. FINANCE

7.1 Treasurer's Report

The balance in the account is \$67,202.74.

CJCA and SWMJCC still have not submitted their KPI's to receive their final payment for season 22/23. CS to follow up again with these Associations.

No outstanding invoices to be paid.

CS will provide a draft budget to the Full Council on 11th September 2023.

8. GENERAL BUSINESS

8.1 Budget Direct T20 Cup / Sponsorship

The Budget Direct T20 Cup will still go ahead, the only change will be that the WACA will not be available to host the Final, we will need to find an alternative venue and set a date. This will need to be discussed at the next Full Council meeting in September.

Two grounds that could be a possibility would be Murdoch and Lilac Hill. Budget Direct will cover some of the ground hire costs. We will require a lot more assistance for this to happen.

Last season Budget Direct supplied clubs with branded portable score boards this year Budget Direct are looking into supplying branded umpire shirts for our umpiring groups. Distribution process to be decided.

Also need to promote the use of the Budget Direct Branded vests for volunteer umpires especially Stage 1.

ACTION ITEM MC41: MO to follow up with Associations as to when they are hosting their Coaches and Team Mangers night.

8.2 PlayHQ Update

One stage of training left which covers match day and scoring this is to be held on 12th September at the WACA ground. Clubs have been asked for no more than two people to attend in person and any additional people can attend online at present we have 80 people registered.

So far 8500 plus players, coaches and volunteers have registered at PlayHQ for the coming season. Looking at producing a "Trouble Shooting" page to assist in the first few weeks of competition.

Feedback has been positive with the move to PlayHQ this season.



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8.3 Association Agreements

CP has been reviewing the Association Agreements and a copy will be sent to CS review. No significant changes need to be made to document.

ACTION ITEM MC42: CP to send CS Association Agreement for review.

8.4 CJCC Full Council Code of Conduct

MO reminded the Management Committee to sign CJCC Code of Conduct and will raise again at the Full Council meeting in September.

8.5 Comp Admin Update

There will be an increase in the number of WA Cricket Staff to help handle all the competition admin for the season. Tristain Emrich (TE) will be invited to the next Full Council meeting to provide an update of what Comp Admin will be handling this season.

ACTION ITEM MC43: TA to send out Service Agreement to Management Committee to review and will discuss at Full Council meeting 11th September 2023

8.6 Proposed President Breakfast Date

We now have confirmation of Friday 15th December being the date set for our annual Presidents Breakfast which will coincide with the Australia v Pakistan test. Invitees to the breakfast will also be offered tickets to Day 2 of the test.

WAC will cover 50% of costs and CJCC will cover the remaining 50%

8.7 Rules Update

All the rules were passed at the last Full Council Meeting The rule deadline for next season will be on 1st December.2023. A final copy of the updated rules will be published and distributed to clubs in the next two weeks.

8.7 CJCC Website

Nicole Northcott has been working on the new look CJCC website. The link was circulated to the Management Committee, feedback has been positive. We will present it to the Full Council at the next meeting and discuss domain costs.

9. DATES OF NEXT MEETINGS

Management Committee Monday 11th September 2023 5pm – 6pm

Full Council Meeting Monday 11th September 6pm – 8pm

10. CLOSE OF MEETING

Margie Oldfield closed the meeting at 7.45pm



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ACTION ITEMS:

Any action items in this list are the in-progress action items. Any completed action items are recorded in the Actions Register

Action Number	Date Action Determined	Action / Issue carried Forward	Who	Agreed Completion Date	Status
MC8	13/06/2022	Future Direction Project Project Name Change Governance Review Project	JD All	Ongoing	<p>12/12/2022 Update – Projects management group to meet with Peter Minchin</p> <p>20/3/2023 Action is now under the title of Governance Review Project. Monthly updates will be given under the new title.</p> <p>8/5/2023 The working group meets every second month to discuss updates. The working group consists of MO / SM / TA / DB / Patrick Murphy & Peter Minchin.</p> <p>29/8/2023 The working group has been out to 5 of the 6 Associations and given a talk on the Governance Review Project. It was well received. Peter Minchin to give a further update to the full council at the next meeting 11/9/2023.</p>
MC27	14/11/2022	Dispensation criteria review	CS	Ongoing	



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MC33	13/2/2023	Rule Request Process & Timeline	DB / RM	Ongoing	<p>Form was sent out to clubs already as 31st March was due date for change of rule request. Review was not completed.</p>
			MO	Ongoing	<p>MO to speak to Mark Sanders regarding organising rule request subcommittee.</p>
			TA		<p>Rule change subcommittee members so far include Tom Atkinson (WAC), Tristan Emrich (WAC) and Patrick Murphy (CJCC Delegate)</p>
			TA	Ongoing	<p>Summary of all the rule requests submitted has been put together and distributed to MC waiting for MC rule change requests to be finalised and added to list.</p>
					<p>MC & Tristan have added to the final list of rule change requests. Meeting of the rule subcommittee 22.5.2023</p>
					<p>Tristan & Patrick presented the rule changes that were reviewed, and they will be presented to the Full Council at the AGM 17.7.2023.</p>
					<p>29/8/2023 All the rules were passed. The rule deadline for next season will be 1.12.2023.</p>
					<p>A final copy of the updated rules will be published and distributed to clubs &</p>



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					associations within the next fortnight. Completed
MC34	13/2/2023	Cricket Blast – Review Update Updated 8/5/2023. Updated 12/6/2023.	JD	Ongoing Completed 29/8/2023	Prepare an update on Cricket Blast for Full Council. JD will be providing a FULL update at the full council meeting tonight. 8/5/2023 Henry presented the updated presentation from Cricket Australia for the Junior cricket pathways. Play cricket campaign will start running in conjunction with the Ashes commencing this month. Play Cricket week was a BIG Success 21-25 August
MC35	20/3/2023	CJCC Conduct and Investigation Policy Updated 8.5.2023	TA & CS TA	Ongoing	Develop a policy to be submitted to Rule Change committee with regards to streamlining the CJCC Conduct and Investigation Policy Have put forward some suggestions to the Rule Review Subcommittee with regards to wording around the Dispensation rules to help remove some of the issues. COMPLETE
MC37	20/3/2023	Finals & Dispensation	DB / TS	17/4/2023	The council would like to see a retention study on teams that play finals against teams



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					<p>not playing finals. Tristan to run report for next MC Meeting</p> <p>Tristan currently working on this report and will have at next MC Meeting</p> <p>COMPLETED 12/6/2023</p>
MC38	12/6/2023	Associations Meeting Schedule	DB		<p>DB to provide a schedule for all up and coming Association meetings to the Governance review working group so they can arrange presentation date to Associations.</p> <p>COMPLETED</p>
MC40	29/8/2023	Rule Sub Committee December 2023	CP/ TE		<p>Action item from Full Council meeting 17.7.2023 (FC24) having a member from each Association present on the rule subcommittee.</p> <p>CP and TE to work on a Terms of Reference document and TE to attend next Full Council meeting to discuss the purpose of Rule Subcommittee.</p>
MC41	29/8/2023	Associations – Managers & Coaches Info Nights	MO		<p>MO to follow up with Associations as to when they are hosting their Coaches and Team Managers night. Include Umpire Coordinators.</p>
MC42	29/8/2023	Association Agreements	CP		<p>CP to send CS Association Agreement to review</p>
MC43	29/8/2023	Comp Admin Service Agreements	TA		<p>TA to send out Service Agreement to Management Committee to review and will discuss at Full Council meeting 11th September.</p>